

Post: Dy. Manager/Asstt. Manager – Research & Insights

Nature of Job	3 years Fixed Term Employment. Can be considered for extension or regular employment subject to performance evaluation.
Employment Terms & Remuneration	Dy. Manager: Scale (Rs.): 47,600-1,51,100* Asstt. Manager: Scale (Rs.): 44,900-1,42,400* All other benefits would be as per SCOPE Policy and Rules. *(CDA Pattern)
Position	The position offered can be at grades higher or lower on the basis of qualification, experience and suitability of the candidate.

Qualification	Post Graduate preferably in Management/ Economics or equivalent (Full Time from reputed and recognised Institute)
Experience	6+ years for Dy. Manager & 4+ years for Asstt. Manager in research and studies.

Job Context

The incumbent would be responsible for conducting cutting edge research on upcoming issues, agendas and matters of importance to the Indian PSEs.

In this regard, the incumbent will be responsible for day to day research with respect to economic factors, analyse and summarise research reports and statistics released. The incumbent will also be expected to be apprised of annual accounts of the PSEs and their financial information. S/he will collate and analyze economic and financial information to provide evidence-based analysis and content advisory to senior management of SCOPE. For this purpose, the incumbent is required to have strong analytical skills, in-depth understanding of economics, research reporting and project management.

Job Description:

- Provide primary or secondary analysis of all research data, which may involve the use of quantitative/ qualitative methods including analysis and simulations.
- Monitoring and analyzing PSEs performance through a range of measures, internal and external including but not limited to annual reports and other sources of financial and non-financial information.
- Understanding and analyzing impact of Government announcements on PSEs through evidence-based methods.
- Curating and logging all research reports by various national and international organisations including but not limited to MoSPI, World Bank, IMF, CMIE, Petroleum Statistics, annual reports of ministries, reports by NSE etc.
- Assist in creation of research reports and presentations including research on data, drafting, designing and presentation.
- Preparation of articles/ write-ups/ analytical data & simulations for senior management of SCOPE.
- Assist in tracking, distribution of research reports/ presentations.
- Support creation and distribution of content via SCOPE website and social media handles.
- Manage day-to-day relations with research agency partners.
- Participate in regular team meetings to report on progress of projects and assignments.
- Advanced proficiency required in Microsoft Office specifically Microsoft excel, word and powerpoint.

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