

**NOTICE INVITING TENDER**

1. Sealed item rate tenders are invited by Dy. General Manager-Engg. SCOPE on behalf of Constituents of SCOPE Minar, Laxmi Nagar, Delhi – 110 092. For the following work up to **06.10.2017** at 3.00 P.M and will be opened on the same day at 3.30 P.M

Name of the work : Up gradation of HVAC system at SCOPE Minar

**Sub Head : Replacement of 17 nos AHU Electrical panels at Different floors at SCOPE Minar , Laxmi Nagar Delhi-110092**

Estimated Cost : **Rs. 675189.00 plus GST @ 18%**

Earnest Money : **Rs. 16000.00**

Time for completion : **2 months from the date of issuance of LOI.**

Cost of Tender : **Rs.500.00**

2. Tender documents consisting of Drawings (if any), Technical specifications, schedule of quantities, contract conditions, may be obtain from the office of Dy. General Manager-Engg., SCOPE Minar, Laxmi nagar Delhi-110 092 on any working day between 10.00 A.M to 3.00 P.M up to **05.10.2017** against the payment of **Rs.500/-** (Non-refundable) in cash / Demand draft . The Earnest Money will be accepted only in the form of Demand Draft / Pay order in favour of “**SCOPE Minar MMO Account**” and drawn from Nationalised Bank..

3. Tender document shall be issued only to reputed, OEM/ Manufacturer , specialized contractors working with CPWD / PWD / MES / Railway / PSUs / Autonomous Bodies / SCOPE and fulfill following pre-qualification criteria & showing their original documents in this regard:

- 3.1 Experience of having successfully completed works during last 5 years ending last day of months previous to the one in which application are invited.

Three similar completed works each of the value not less than 40% of the estimated cost put to tender. OR

Two similar completed works each of the value not less than 60% of the estimated cost put to tender. OR

One similar completed work of the value not less than 80% of the estimated cost put to tender.

- 3.2 The Tenderer must be registered under ESI, PF, GST act & income tax act and should have PAN No. Copies of registration papers along with details need to be furnished.
- 3.3 Average annual financial turn over on Electrical works should be at least 1.5 times of the estimated cost during the immediate last 3 consecutive financial year.
- 3.4 Balance sheet for previous three years along with Income tax return certificate.
- 3.5 Copies of similar works executed / in hand for multi-storeyed office building & industry during last three years alongwith work order & clients performance certificate.
- 3.6 All the above certificate / documents shall be submitted by the firm duly signed & self attested subject to verification with original documents.
4. NIT & Tender details shall also be available on SCOPE's website [www.scopeonline.in](http://www.scopeonline.in) stipulating the terms & conditions for the benefit of intending bidders to understand the scope of work, specifications etc. However, bids will be acceptable **only if issued** from the office of Dy. General Manager-Engg., SCOPE and purchased by the bidders after verification of the specified pre-qualification criteria.
5. The tender shall be submitted in the following manner, in three separate sealed envelopes, duly superscribed the name of work alongwith following details:-

Envelope-I	“EMD”
Envelope-II	“Technical and Un-priced Commercial Bid”
Envelope-III	“Price Bid”

Envelope – I shall contain ‘EMD’, Envelope-II shall contain tender containing Technical & Un-priced Commercial Bid duly signed and stamped on all pages. Envelope-III shall contain only prices duly signed, i.e., schedule of rates duly filled in. It is to be noted that the sealed envelope containing Price Bid (Envelope-III) shall contain only the prices without any conditions whatsoever.
6. Tenders are invited to submit their offers strictly based on the layout, design parameters, Specific requirements, terms & conditions and specifications given in the tender document.
7. Earnest Money mentioned above should be paid by crossed Demand Draft / Pay order from any Nationalized / Scheduled Bank in favour of “SCOPE Minar MMO

Account". Tenders without Earnest Money Deposit will be summarily rejected and the representative of such tenderers will not be allowed to attend tender opening.

8. The tender Envelope (II) containing Technical & Un-priced Commercial Bids shall be opened on the due date in the presence of tenderers or their authorized representative who wish to remain present. The price bid (Envelope-III) shall be opened after the technical bids are brought at par.
9. SCOPE reserve the right to reject any or all tenders without assigning any reasons.

**Dy. General Manager-Engg.**

**Copy to :-**

1. **General Manager (T)**
2. **Sr. Manager (F & A)**
3. **Sr. Manager (PR)- SCOPE – With request to upload the same on the web site  
[www.scopelonline.in](http://www.scopelonline.in)**
4. **Notice Board of SCOPE Minar**
5. **Notice Board of SCOPE Complex**
6. **Office copy**