

## STANDING CONFERENCE OF PUBLIC ENTERPRISES

(An Apex body of Public Enterprises)  
SCOPE MINar, Laxmi Nagar, Delhi-110092  
Ph: 011-22458178, Fax : 011-22501185

Ref No.: SCOPEMINAR/MMO/20-21/069

25<sup>th</sup> September'2020

### **NOTICE INVITING TENDER**

1. Online e-tenders are invited by General Manager-Tech, SCOPE on behalf of Constituents of SCOPE MINAR, Laxmi Nagar Delhi- 110092 for the following work:

1.1	Name of the work	: Comprehensive Annual Maintenance Contract of Split, Duct able & Tower type Air conditioners at SCOPE Minar. Laxmi Nagar Delhi-110092.
1.2	Estimated Cost	: Rs 421496.00 per annum (Inclusive of GST @ 18%.)
1.3	Earnest Money Deposit	: Rs 8500.00
1.4	Tender Processing fee	: Rs 590.00
1.5	Duration of Contract	: 24 Month from the date of issue of LOI.
1.6	Cost of Tender	: Rs. 560.00
1.7	Commencement of downloading E-Bid	: 26.09.2020 from 10.00AM
1.8	Last date of downloading of E-Bid	: 08.10.2020 Up to 10.00AM
1.9	Last date of E-Bid submission	: 08.10.2020 Up to 03:00PM.
1.10	Last date of submission of hard copy of EMD & Tender Cost	: 08.10.2020 Up to 03.00PM
1.12	Tender opening date & time(Technical)	: 08.10.2020 at 03.30PM
1.13	Tender Opening date & time (Financial)	: To be intimated later

2. Bidders have to download the Bid documents from the e-procurement portal i.e. [www.tenderwizard.com/SCOPE](http://www.tenderwizard.com/SCOPE) after registering themselves on portal and submit e-bids after payment of bid processing fee & Bid document fee before last date & at time of downloading the e-bids online. Bidder can also view the NIT, scope of work on [www.scopeonline.in](http://www.scopeonline.in) for E-tendering support :- 8800991840,8800991868.

3. **Bids shall be submitted through e-bidding mode only. No other mode of bid submission shall be accepted.**
4. Tender document shall be accepted only from reputed specialized contractors who are working with CPWD/PWD/MES/Railway/PSUs/Autonomous Bodies/SCOPE who fulfill following pre-qualification criteria & showing their original documents in this regard:
  - 4.1 Proof of having successfully completed works during last five years ending last day of month previous to the one in which application are invited.

Three similar completed comprehensive AMC of Window/Split/Cassette/ductable ACs value not less than 40% of the estimated cost put to tender.

OR

Two similar completed comprehensive AMC of Window/Split/Cassette/ductable ACs value not less than 60% of the estimated cost put to tender.

OR

One similar completed comprehensive AMC of Window/Split/Cassette/ductable ACs value not less than 80% of the estimated cost put to tender.
  - 3.2 The Tenderer must be registered under ESI, PF, GST & income tax act and should have PAN No. Copies of registration papers along with details need to be furnished latest ESI & PF deposit with challan authority is also needed.
  - 3.3 Average annual financial turn over on AC works should be at least 100% of the estimated cost during the immediate last 3 consecutive financial year.
  - 3.4 Balance sheet for previous three years with ITR.
  - 3.5 Copies of similar works executed / in hand for multi-storeyed office building & industry during last three years alongwith work order & clients performance certificate.
  - 3.6 All the above certificate / documents shall be submitted by the firm duly signed & self attested subject to verification with original documents
  - 3.7 Form of tender duly signed & stamped must submitted during submission of tender through e-portal.
4. The tender shall be submitted through only portal i.e.,[www.tenderwizard.com/SCOPE](http://www.tenderwizard.com/SCOPE)
5. Tenders are invited to submit their offers strictly based on the layout, design parameters, specific requirements, terms & conditions and specifications given in the tender document and instruction to bidder.
6. Earnest Money mentioned above should be paid by crossed Demand Draft / Pay order

from any Nationalized / Scheduled Bank in favour of “SCOPE Minar MMO Account”. Tenders without Earnest Money Deposit will be summarily rejected and the representative of such tenderers will not be allowed to attend tender opening.

7. SCOPE reserve the right to reject any or all tenders without assigning any reasons.

**General Manager –Tech**

Copy to :-

1. Sr. Manager (F&A)
2. Sr. Manager -PR SCOPE – with request to upload the same on the Web site [www.scopeonline.in](http://www.scopeonline.in)
3. SCOPE Minar Notice Board
4. SCOPE Complex Notice Board
5. Tender file.