

## NOTICE INVITING TENDER

1. Online e-tenders are invited by Dy. General Manager-Engg, SCOPE on behalf of Constituents of SCOPE MINAR, Laxmi Nagar Delhi- 110092 for the following work:

1.1	Name of the work	:	AMC of building illumination and electric distribution system at SCOPE Minar, Laxmi Nagar, Delhi-110092.
1.2	Estimated Cost	:	Rs.36,39,768/- per annum (Inclusive of GST @ 18%.)
1.3	Earnest Money Deposit	:	Rs.75,000/-
1.4	Tender Processing fee	:	Rs 3,221/-
1.5	Duration of Contract	:	Two years from the date of issue of LOI.
1.6	Cost of Tender	:	Rs. 1120/-
1.7	Commencement of downloading E-Bid	:	15/03/2019 from 10.00AM
1.8	Last date of downloading of E-Bid	:	29/ 03/2019 Up to 10.00AM
1.9	Last date of E-Bid submission	:	29/ 03/2019 Up to 03:00PM.
1.10	Last date of submission of hard copy of EMD & Tender Cost	:	29/ 03/2019 Up to 03.00PM
1.12	Tender opening date & time(Technical)	:	29/ 03/2019 at 04.00PM
1.13	Tender Opening date & time (Financial)	:	To be intimated later

2. Bidders have to download the Bid documents from the e-procurement portal i.e. [www.tenderwizard.com/SCOPE](http://www.tenderwizard.com/SCOPE) after registering themselves on portal and submit e-bids after payment of bid processing fee & Bid document fee before last date & at time of downloading the e-bids online. Bidder can also view the NIT, scope of work on [www.scopeonline.in](http://www.scopeonline.in) for E-tendering support :- 8800991840,8800991868.

- 3. Bids shall be submitted through e-bidding mode only. No other mode of bid submission shall be accepted.**

4. Tender document shall be issued only to reputed, specialized Contractors / Manufactures working with CPWD/PWD/MES/Railway/PSUs/Autonomous Bodies/SCOPE who fulfill following pre-qualification criteria & showing the original document in this regard.

- 4.1 Experience of having successfully completed similar works i.e AMC of building electrification/illumination system during the last 5 years ending last day of the month previous to the one in which applications are invited:

Three similar completed similar works, each costing not less than the amount equal to 40% of estimated cost put to tender.

OR

Two similar completed similar works, each costing not less than the amount equal to 60% of the estimated cost put to tender.

OR

One similar completed similar work of aggregate cost not less than the amount equal to 80% of the estimated cost.

**Similar works means, Operation and Maintenance of internal electrification in high rise buildings.**

- 4.2 Tenderer must be registered under ESI, PF, GST , Income Tax act , PAN No. And should have valid Electrical Contractor License. Copies of registration papers along with details need to be furnished Latest ESI & PF deposit with challan authority is also needed.
- 4.3 Average annual financial turn over on Electrical construction works should be at least 1.5 times of the estimated cost during the immediate last 3 consecutive financial year.
- 4.4 Copies of similar works executed / in hand for high rise multi-storeyed office building during last three years along with work order & clients performance certificate.
- 4.5 Balance sheet for previous three years.
- 4.6 Bank solvency certificate of the amount equal to 50% of the estimated cost of work .In any case ,it should not be older than 12 month from the last date of issue of NIT.
- 4.7 All the above certificate / documents shall be submitted by the firm duly signed & self attested subject to verification with original documents.
- 4.8 **Hard copy of form of tender duly signed & stamped shall be submitted along with tender cost and EMD**
5. The tender shall be submitted: thorough portal i.e.[www.tenderwizard.com/SCOPE..](http://www.tenderwizard.com/SCOPE..)

6. Tenders are invited to submit their offers strictly based on the layout, design parameter, specific requirement, terms & conditions and Specifications given in the tender document and instruction to bidder..
- 7 Cost of tender & Earnest Money mentioned above should be paid by crossed Demand Draft / Pay order from any Nationalized / Scheduled Bank in favour of **“MMO SCOPE Minar”**. Tenders without Earnest Money Deposit will be summarily rejected and the representative of such tenderers will not be allowed to attend tender opening.
8. Pre-bid conference shall be held at 4pm on 27.03.2019 if required.
9. SCOPE reserves the right to reject any or all tenders without assigning any reasons.

**Dy. General Manager-Engg**

## **SCOPE OF WORK**

1. Deployment of supervisor, Electrician, Helper, Skilled and semi skilled labourers (As mentioned in the Special Condition of Contract) for carrying out the work as per specification / direction of supervising engineer / EIC.
2. Making available checking, testing , measuring equipment / sets / instruments tools meters blowers etc. as required.
3. Planning, scheduling and carrying out preventive maintenance of installation and keeping record of it.
4. Repair / replacement of faulty / unusable items like fuses, lights, indication lamps, relays, contactors, motors, timers etc. and keeping record thereof.
5. Carrying out modifications suggested by supervising or statutory bodies.
6. Maintenance of daily logbook of events, complaint register / file ,spares consumption register / file etc.
7. Advising for procurement of spares in time so that maintenance / operation is not held up for want of spares.
8. Arranging materials such as control circuit fuse up to 10 Amps, Porcelain fuse base, locks for padlocking of switches, nuts, bolts, washers, screws, insulation tapes, PVC sleeves, welding electrodes etc. required for maintenance job is under the scope of work.
9. Contractor is responsible to attend all faults, discrepancies, failure shall be promptly to carry out and preventive maintenance shall be done regularly so that break-downs are minimized.
10. Contractor is responsible for cleaning of lights, their covers, reflectors other accessories and items under this scope of work.
11. Contractor is to ensure that all earthing stations are maintained in healthy condition.
12. Contractor will maintain the record of reading of all energy meters in DB rooms according to the instruction of EIC.
13. To maintain cables / wiring termination / equipment's/ components of installations included in the scope of work always neat and clean, serviceable in healthy condition is the responsibility of the contractor.

