

NOTICE INVITING TENDER

Online e-tenders are invited by Dy. General Manager (Engg.), SCOPE on behalf of Constituents of SCOPE MINAR, Laxmi Nagar Delhi- 110092 for the following work:

- 1.1 Name of the work: **“A.M.C. for Supply of Toiletries at SCOPE Minar, Laxmi Nagar, Delhi-110092”**
- 1.2 Estimated Cost : Rs. 1898852.00 per Annum including GST
- 1.3 Earnest Money : Rs. 38000.00
- 1.4 Tender Processing fee : Rs. 1680.00
- 1.5 Duration of Contract : Two Years from the date of issue of LOI
- 1.6 Cost of Tender : Rs. 1120.00
- 1.7 Commencement of downloading E-Bid : 15/03/2019 from 10.00AM
- 1.8 Last date of downloading of E-Bid : 29/03/2019 Up to 10.00AM
- 1.9 Last date of submission of E-Bid : 29/03/2019 Up to 03:00PM
- 1.10 Last date of submission of hard copy of EMD : 29/03/2019 Up to 03.00PM
& Tender Cost
- 1.11 Tender opening date & time (Technical) : 29/03/2019 at 05:00PM
- 1.12 Tender Opening date & time (Financial) : To be intimated later
02. Bidders have to download the Bid documents from the e-procurement portal i.e. www.tenderwizard.com/SCOPE after registering themselves on portal and submit e-bids after payment of bid processing fee & Bid document fee before last date & at time of downloading the e-bids online. Bidder can also view the NIT, scope of work on www.scopeonline.in. For E-Tendering support 8800991840, 8800991868.
03. **Bids shall be submitted through e-bidding mode only. No other mode of bid submission shall be accepted.**
04. Tender document shall be issued only to the specialized agencies working with CPWD/PWD/MES/Railway/PSUs/Autonomous Bodies/SCOPE who fulfil following pre-qualification criteria:
 - 4.1 Proof of having successfully completed similar works during the last 5 years ending last day of the month previous to the one in which applications are invited:

Three similar completed works, each costing not less than the amount equal to 40% of estimated cost put to tender.

OR

Two similar completed works, each costing not less than the amount equal to 60% of the estimated cost put to tender.

OR

One similar completed works of aggregate cost not less than the amount equal to 80% of the estimated cost.

- 4.2 The tenderer must be registered under GST & Income Tax act and PAN No. copies of registration papers along with details need to be furnished latest copies of GST returns.
- 4.3 **Hard copy of form of tender duly signed and stamped must be submitted along with tender cost and EMD.**
- 4.4 Average annual financial turnover should be at least 1.5 times of the estimated cost during the immediate last 03 consecutive financial year.
- 4.5 Balance sheet for previous 03 years with ITR.
- 4.6 Bank solvency certificate of the amount equal to 50% of estimated cost of work. In any case it should not be older than 12 months from the last date of issue of NIT.
05. **The tender shall be submitted: thorough portal only i.e. www.tenderwizard.com/SCOPE.**
06. Tenderers are invited to submit their offers strictly based on the terms & conditions and specifications given in the tender document and instruction to bidder.
07. Cost of tender and Earnest money mentioned above should be paid by crossed Demand Draft/Pay orders from any nationalized /Schedule Bank in favour of "MMO SCOPE Minar". Tenders without Earnest Money Deposit will be summarily rejected and the representative of such tenderers will not be allowed to attend tender opening.
08. Pre-bid Conference shall be held at 01:30 PM on 28/03/2019 if required.
09. SCOPE reserves the right to reject any or all tenders without assigning any reasons.

Dy. General Manager-Engg

SCOPE OF WORK

1. The scope of work shall include the supply of toiletries (as mentioned at point no. 05 below) per month at SCOPE Minar, Laxmi Nagar, Delhi 110092 for a period of twenty four months from date of award of the contract.
2. The agency shall have to ensure the supply every month. The supply has to be made within 10th of every month. If there will be any change to be incorporated in the supply schedule of any month that shall be intimated to the agency in advance.
3. Supply of items shall be made in their original packing only. If any item is not found genuine, it will be rejected and the supplier is bound to replace the same, on his own cost.
4. Rate quoted should be inclusive of all taxes, duties freight etc. F.O.RSCOPE Minar, Laxmi Nagar Delhi-110092, which shall be firm over the entire period of tenure. This will also include the cost of shifting the entire materials to the store of MMO at UL floor in Core - 04 or place as decided by Officer In-Charge.
5. Qty. to be supplied per month:-

S. No.	Item	Make	Unit	Quantity Per Month
1	Acid (HCL) Litre	..	Litre	80
2	Brasso - 500 ml Each	Reckitt Benckiser	Each	4
3	Colin - 500 ml Each	Reckitt Benckiser	Each	40
4	Detergent Powder - 01 Kg Each	Nirma	Each	150
5	Domex - 500 ml Each	Hindustan Unilever	Each	70
6	Harpic - 500 ml Each	Reckitt Benckiser	Each	70
7	Liquid Soap - 05 Litre Each	Fem - Dabur	Each	26
8	Naphthalene Balls - 200 gms Each	Trishul	Each	60
9	Air Freshener - 100 gms Each	Odonil-Dabur	Each	300
10	Phenyl - 05 Litre Each	Trishul	Each	70
11	Room Freshener - 160 ml Each	Premium - Park Avenue	Each	20
12	Teapol B-300 - 10 Litre Each	Teepol	Each	15
13	Toilet Paper - 01 Roll	Daffodil	Each	650
14	Urinal Cubes - 400 gms Each	Metropol	Each	50
15	Vim Powder - 01 Kg Each	Vim	Each	100